

Introduction to CARE, NYCHA-NAACP, NACC, HAICC and AAICC
 free assistance program on how to apply for a **Certificate of Relief from Civil Disabilities** and
a Certificate of Good Conduct in New York State.

Class I	Time
Introductions Removing Barriers to Successful Reentry Criminal records contain error(s). Fixing these errors can help open doors to employment, housing, and stability that had previously been closed. CARE helps people with conviction histories request, read, and repair their NYS Division of Criminal Justice Services rap sheets and criminal records maintained by consumer credit reporting agencies. CARE volunteers also help individuals apply for Certificates of Good Conduct or Certificates of Relief from Disabilities, which provide presumptive evidence of rehabilitation and overcome numerous statutory barriers to employment and licensure.	
* Overview of program: Restoration of Rights: Certificate of Relief from Civil Disabilities and a Certificate of Good Conduct	45
* A review of how official criminal records are made and potential mistakes, and information about laws that protect individuals with criminal conviction histories from discrimination.	15
* The Intake Process: The Intake Form	30
* Securing Your Criminal Records. Students / Clients must bring some proof of identity, such as a Benefit card or other official ID	30
Class II	Time
Lowering Criminal Barriers I	60
Lowering Criminal Barriers II	60
Class III	Time
* Do you / client qualify for relief?	60
* Review of Q & A for completing form	60
* Homework: Complete form at home for next class	
Class IV	Time
* Completing the Forms I	45
* Completing the Forms II	45
* Review, Attachments & Submission	30
Class V	Time
* Post Filings Issues	45
* Volunteering for Program: Expectations & Responsibilities	45
* Closing remarks	30